

Finance and Credit

Workshop “English for Professional Communication”

Autumn 2019 - 108 hours

I trimester

Instructor: _____

Contact hours: _____

<p>September, 9 4 hours workshop</p>	<p>Presentation of the course. Language focus: text analysis, skimming, scanning, academic paragraph, glossary, abstract Step I. Basic tools of analysis <i>Text ‘The slumps that shaped modern finance’</i> <i>Types of analysis</i> (retrospective); core concepts (CC) and conceptual supports; discussion. (see <i>Professional Discourse in Economics Advanced</i>)</p>
<p>September, 16 4 hours workshop</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none">• 2-minute oral commentary on the text ‘The slumps...’ <p><i>Text ‘Leviathan of last resort’</i> Language focus: text analysis, skimming, scanning, academic paragraph, glossary, abstract <i>Types of analysis</i> (sector – banking sector); CC for further analysis; discussion. Commenting: Regulation vs. deregulation (crisis of 2008)</p>
<p>September, 23 4 hours tutorials</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none">• abstract on the text ‘Leviathan...’ (max 100 words)• 2-minute oral commentary on the text ‘Leviathan...’ <p><i>Text ‘Getting the policy mix right’</i></p> <ul style="list-style-type: none">• Glossary• Abstract• Brief of the Text with mind map <p><i>Types of analysis</i> (regional)</p>

<p>September, 30 4 hours workshop</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Final version of abstracts <p style="text-align: center;">Subject: Trend analysis</p> <ul style="list-style-type: none"> • Trend description in graphical form (1-minute presentation) • 2-minute oral commentary on one of the modern trends in finance <p>Aspects for case study and team work</p>
<p>October, 7 self-study</p>	<p>Step II. Introducing case-study analysis: algorithm of analysis</p> <p><i>Case study analysis</i></p> <ul style="list-style-type: none"> • Description of the business • Problems of the business • Options • Dilemma • Decision-making • Action plan • Conclusion <p>Work on the given case “Company valuation”</p>
<p>October, 14 4 hours tutorials</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Additional literature on individual aspects of case-study • Glossary with core concepts (CC) “Company valuation” • List of problematic issues for discussion • 2-minute oral presentation of one problematic issue • Principles of financial analysis • Argumentative analysis of the options
<p>October, 21 4 hours tutorials</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Analysis of detailed plans of case-study (presentations should be submitted by each team to the instructor) • Presentation of team’s option analysis and action plan (8-10 min.)

<p><i>October, 28</i></p> <p>4 hours</p> <p>workshop</p>	<p><i>Presentation of case-study analysis</i></p> <ul style="list-style-type: none"> • Case presentation • Analysis of the case in overall context • Question time • Analysis and assessment of most effective approaches
<p>November, 5</p> <p>self-study</p>	<p>Step III. Research report</p> <p><i>Subject: Shaping Modern Finance – Rethinking Economic Paradigm</i></p> <p>Language focus: presentation skills, teamwork, technical details for research report</p> <ul style="list-style-type: none"> • Reading and analyzing selected literature (100 p.) • Glossary (3-5 core concepts (CC) with conceptual supports)
<p>November, 11</p> <p>4 hours</p> <p>workshop</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Formation of teams according to research interests • Appointing the moderator, making up the list of Reports • Presentation of the research subject • Detailed plan of the Report (mind map)
<p>November, 18</p> <p>4 hours</p> <p>tutorials</p> <p>teams 1, 2, 3</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • References on the chosen subject for each student • Analysis of literature with mind maps (two articles) • 2-minute presentation of the individual research subject • Glossary (15-20 units with Russian variant) • Critical analysis of literature
<p>November, 25</p> <p>4 hours</p> <p>tutorials</p>	<p><i>Preparation for the Conference:</i></p> <ul style="list-style-type: none"> • Analysis of the original abstracts (two articles) • Written abstract of the Report (draft, 150-200 words) • Plans of the exam Report (subject-matter, aspects) • Visual aids for the Report (3-5 slides) • Draft of presentation speech

<p>December, 2 4 hours tutorials teams 1, 2, 3</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Abstract of the Report (final version) • Analysis of visual aids • Presentation skills
<p>December, 9 4 hours workshop</p>	<p><i>Produce by this date:</i></p> <ul style="list-style-type: none"> • Analysis of abstracts • Analysis of presentations • Q @ A skills (questions and answers) • Concluding statements and recommendations for further study
<p>December, 16 4 hours</p>	<p><i>Final exam (conference)</i></p> <ul style="list-style-type: none"> • Scientific Report of the team on chosen subject (30 min) • Q @ A time • Analysis and assessment