World Economy

## Fundamental Economics

Economic Policy

# Workshop "English for Professional Communication"

# Advanced

### Autumn 2019 – 108 hours

#### 1 trimester

Instructor: associate prof.

Contact hours:

| September, 9  | <ul> <li>Presentation of the course</li> </ul>                                 |
|---------------|--|
| 4 hours       | <ul> <li>Research Project</li> </ul>   |
| workshop      |  |
| September, 16 | <ul> <li>Definition of the research project subject</li> </ul>                 |
| 4 hours       | <ul> <li>The list of chosen <i>aspects</i> of the Research Project</li> </ul>  |
| workshop      | <ul> <li>Selection of materials for the Research Project</li> </ul>            |
| September, 23 | - Preparation of the <i>list of literature</i> on every aspect                 |
| 4 hours       | – Writing the draft of rationale on every aspect of the Research               |
| tutorial      | Project  |
| teams         | – Discussion of draft <i>rationales</i> on the chosen aspects                  |
|               | - Writing the draft of the rationale on the Research Project                   |
| September, 30 | <ul> <li>Selection of materials for the Research Project</li> </ul>            |
| self-study    | <ul> <li>Writing the final version of the rationale on the Research</li> </ul> |
|               | Project  |
|               | <ul> <li>Draft of the list of literature</li> </ul>                            |
|               | <ul> <li>Drafts of abstracts (3 abstracts)</li> </ul>                          |
| October, 7    | <ul> <li>Analysis of abstracts' drafts</li> </ul>                              |
| 4 hours       | – Analysis of the final version of the rationale on the Research               |
| tutorial      | Project  |
| teams         |  |

| October, 14  | Produce by this date:  |
|--------------|--|
| 4 hours      | – List of literature (min. 500 pages of publications)                                |
| workshop     | <ul> <li>Rationale of the chosen aspect of the Research Project and</li> </ul>       |
|              | final rationale of the team (1 page in print)  |
|              | Present orally:  |
|              | - The chosen subject of the Research Project (Project                                |
|              | Manager)   |
|              | - Major aspects of Research Project (max. 20 minutes for                             |
|              | each team )  |
| October, 21  | Produce by this date:  |
| 4 hours      | – Abstracts and the list of quotations on each item of                               |
| tutorial     | selected literature on individual aspects of the Research                            |
| teams        | Project followed by the critical analysis  |
|              | <ul> <li>Project Glossary</li> </ul>   |
|              | For reference: Клейменова Е.П., Кулик Л.В., English                                  |
|              | for Senior Students of Economics   |
| October, 28  | Produce by this date:  |
| 4 hours      | <ul> <li>Final versions of 6 abstracts and the list of quotations on each</li> </ul> |
| tutorial     | item of  |
| teams        | selected literature on individual aspects of the Research                            |
|              | Project followed by the critical analysis  |
|              | <ul> <li>Project Glossary</li> </ul>   |
|              | For reference: Клейменова Е.П., Кулик Л.В., English for                              |
|              | Senior Students of Economics   |
| November, 5  |  |
| tutorial     | Writing Team Research Report (draft, min. 20 pages, A4 format)                       |
| online       |  |
| November, 18 | Produce by this date:  |
| 4 hours      | Team Research Report (final version, min. 20 pages, A4 format)                       |
| tutorial     | - Instructor's analysis and assessment of the  |
| teams        | Research Report  |
|              | <ul> <li>Analysis of the drafts of presentations</li> </ul>                          |
|              |  |

| November, 25          | Produce by this date: Team Research Report (final version)  |
|-----------------------|---|
| 4 hours               | Workshop on Presentation Skills                             |
| workshop              | <ul> <li>Mastering the strategy of presentations</li> </ul> |
|                       | <ul> <li>Mastering the language of presentations</li> </ul> |
| December, 2           | Workshop on Presentation skills                             |
| 4 hours               | <ul> <li>Drafts of presentations</li> </ul>                 |
| workshop              | <ul> <li>Visual aids (3-4 for each aspects)</li> </ul>      |
| December, 9           | Research Project  |
| 4 hours<br>workshop   | - Dress rehearsal of presentations                          |
| December,16           | Research Project  |
| 4 hours<br>Final Exam | – Demenstration of the best presentation strategy           |