

**FEDERAL STATE BUDGET EDUCATIONAL
INSTITUTION OF HIGHER EDUCATION
“LOMONOSOV MOSCOW STATE UNIVERSITY”**

FACULTY OF ECONOMICS

«APPROVED»

Dean of the Faculty of Economics, MSU

professor _____ A.A.Auzan

«__» _____ 2021

PRACTICE SYLLABUS

Practice title:

PRE-THESIS PRACTICE (IN ENGLISH)

Level of higher education:

MASTER STUDIES

Field of study:

38.04.02. MANAGEMENT

Mode of study:

FULL-TIME

Moscow 2021

The course syllabus is developed in accordance with the self-established MSU educational standard (ES MSU) for implemented main professional educational programs of higher education for Master's degree in the field of study 38.04.02. Management

ES MSU is approved by the decision of MSU Academic Council dated December 28, 2020, minutes №7

Year (years) of enrollment: 2021 and forthcoming

1. Place and status of the practice in the structure of the Master program

Course status: *obligatory*

Trimester: 6th

2. Practice Prerequisites

— Research practice (in English)

— Research and Practice Seminar V (in English)

3. Intended learning outcomes (ILO) of the practice associated to the required competencies of the graduates

Competencies of graduates (codes)	Indicators of achievement of competencies	Intended learning outcomes of the practice associated to the required competencies of the graduates
UC-7. Capable of determining and implementing the priorities of his own activity and ways to improve it on the basis of self-assessment, to form priorities of personal and professional development	UC-7.I-1. Defines the incentives, motives and priorities of one's own professional activity and career goals	UC-7.I-1.K-1. Knows the basic principles of motivation and stimulation of career development
		UC-7.I-1.K-2. Knows the ways of self-assessment and self-determination
	UC-7.I-2. Reflects on its activities and develops ways to improve it	UC-7.I-1.A-1. Able to assess the possibilities of realizing their own professional goals and prioritize
		UC-7.I-2.A-1. Able to analyze the results of his/her social and professional activities
PC-1. Capable of conducting scientific research (experiments, observations) and development as a responsible executor or together with a supervisor	PC-1.I-1. Identifies and formulates current scientific issues	UC-7.I-2.A-2. Able to adjust personal and professional development plans
		PC-1.I-1.K-1. Knows current issues in the chosen subject/professional area
		PC-1.I-1.A-1. Able to formulate a topic of scientific research that reflects a current issue in the chosen subject/professional area
	PC-1.I-2. Uses quantitative and qualitative methods to conduct scientific research	PC-1.I-1.A-2. Able to provide arguments and reasoning for the relevance, theoretical and practical significance of the chosen research topic
		PC-1.I-2.K-1. Knows quantitative and qualitative research methods
		PC-1.I-2.K-2. Knows the features and limitations of scientific research conducted with the use of various quantitative and qualitative methods
		PC-1.I-2.A-1. Able to conduct independently or in a team scientific research for business process management with the use of qualitative and quantitative methods

<p>PC-2. Capable of designing/developing plans and methodological research programs, developing tools independently and determining the theoretical and methodological basis of a study</p>	<p>PC-2.I-1. Conducts independent research in accordance with a developed program</p>	<p>PC-2.I-1.K-1. Knows the main steps and current methods of research in the chosen subject area</p>
		<p>PC-2.I-1.A-1. Able to formulate goals, hypotheses and research questions</p>
		<p>PC-2.I-1.A-2. Able to design, develop and adjust a research program that allows testing research hypotheses and finding answers to research questions</p>
	<p>PC-2.I-2. Determines the theoretical basis of a study, chooses a methodology and develops tools in accordance with the tasks set</p>	<p>PC-2.I-2.K-1. Knows the methods of critical analysis and evaluation of modern scientific achievements in the field of professional activity</p>
		<p>PC-2.I-2.A-2. Able to correctly choose methods and tools for solving the formulated research problem</p>
<p>PC-3. Capable of generalizing and presenting scientific results within a separate study</p>	<p>PC-3.I-1. Presents the results of a study in the form of a scientific report, article or presentation</p>	<p>PC-3.I-1.K-1. Knows current requirements for the structure of the main forms of presenting research results, including a scientific report, article and presentation</p>
		<p>PC-3.I-1.A-1. Able to present the results of research activities in an oral and written form to the professional community</p>
<p>SPC-4. Capable of understanding different aspects of social, ethical, and personal responsibility that emerge during the practical work at international organizations</p>	<p>SPC-4.I-1. Understands scientific, social, ethical and personal responsibility for decisions made in the course of research activities in international organizations</p>	<p>SPC-4.I-1.K-1. Knows various types of responsibility that arise in the course of research activities, and the influence of sociocultural factors on the interpretation of the types of this responsibility</p>
		<p>SPC-4.I-1.A-1. Able to present the results of own research activity, considering ethical and social aspects of professional communication in international companies</p>
	<p>SPC-4.I-2. Understands social, ethical and personal responsibility in the course of practical work in international organizations</p>	<p>SPC-4.I-2.K-1. Knows the responsibility of the leader in the formation and maintenance of an ethical environment of a company in its practice</p>
		<p>SPC-4.I-2.K-2. Knows the basic principles of corporate and social responsibility of business and the influence of country specifics on these principles</p>

4. Workload of the practice

The workload of the practice is 4 ECTS: 144 academic hours, 144 academic hours of student self-directed work.

5. Format of the practice

Full-time.

6. Content of the practice structured by topics (sections) indicating the number of academic hours allocated to them and types of training

Title and brief content of sections and practice, Form of assessment for the practice	Total (hours)	including						
		Contact work (work in contact with a professor) <i>Types of contact work, hours</i>				Student self-directed work <i>Types of self-directed work, hours</i>		
		Seminars	Group consultations	Individual consultations	Total	Consulting with a supervisor of the practice	Implementation of the scientific research work	Total
Choice of place and program of practice	4				-	4	-	4
Consultation in the process of practice	16				-	16	-	16
Implementation of scientific research work	120				-	-	120	120
Midterm assessment (control)	4				-	-	4	4
Total	144	-	-	-	-	20	124	144

Practice content

- carrying out a research project, which can be related both to the development of a theoretical direction (method, methodology, model, etc.)
- conducting empirical studies, including statistical research, surveys, questionnaires
- participation in the research work of the department / laboratory, development by the student and publication of scientific publications, reports at various conferences (including intra-university ones)
- data preparation for compiling reviews, reports, scientific publications, etc.
- development of economic, mathematical, and econometric models of the processes under study, phenomena and objects related to the professional sphere.

7. Assessment tools to assess the practice results

7.1. Sample assessment tools:

Learning outcomes of the course	Types of assessment tools
UC-7.I-1.K-1. Knows the basic principles of motivation and stimulation of career development	Report on the implementation of work in practice
UC-7.I-1.K-2. Knows the ways of self-assessment and self-determination	
UC-7.I-1.A-1. Able to assess the possibilities of realizing their own professional goals and prioritize	
UC-7.I-2.A-1. Able to analyze the results of his/her social and professional activities	
UC-7.I-2.A-2. Able to adjust personal and professional development plans	
PC-1.I-1.K-1. Knows current issues in the chosen subject/professional area	
PC-1.I-1.A-1. Able to formulate a topic of scientific research that reflects a current issue in the chosen subject/professional area	
PC-1.I-1.A-2. Able to provide arguments and reasoning for the relevance, theoretical and practical significance of the chosen research topic	
PC-1.I-2.K-1. Knows quantitative and qualitative research methods	
PC-1.I-2.K-2. Knows the features and limitations of scientific research conducted with the use of various quantitative and qualitative methods	
PC-1.I-2.A-1. Able to conduct independently or in a team scientific research for business process management with the use of qualitative and quantitative methods	
PC-2.I-1.K-1. Knows the main steps and current methods of research in the chosen subject area	
PC-2.I-1.A-1. Able to formulate goals, hypotheses and research questions	
PC-2.I-1.A-2. Able to design, develop and adjust a research program that allows testing research hypotheses and finding answers to research questions	
PC-2.I-2.K-1. Knows the methods of critical analysis and evaluation of modern scientific achievements in the field of professional activity	
PC-2.I-2.A-2. Able to correctly choose methods and tools for solving the formulated research problem	
PC-3.I-1.K-1. Knows current requirements for the structure of the main forms of presenting research results, including a scientific report, article and presentation	
PC-3.I-1.A-1. Able to present the results of research activities in an oral and written form to the professional community	
SPC-4.I-1.K-1. Knows various types of responsibility that arise in the course of research activities, and the influence of sociocultural factors on the interpretation of the types of this responsibility	
SPC-4.I-1.A-1. Able to present the results of own research activity, considering ethical and social aspects of professional communication in international companies	
SPC-4.I-2.K-1. Knows the responsibility of the leader in the formation and maintenance of an ethical environment of a	

company in its practice	
SPC-4.I-2.K-2. Knows the basic principles of corporate and social responsibility of business and the influence of country specifics on these principles	

7.2. Practice assessment criteria (scores):

Types of assessment tools	Score
Report on the implementation of work in practice	200
Total	200

7.3. Grade for the practice is determined based on the following criteria:

Grade	Minimum score	Maximum score
<i>Excellent</i>	170	200
<i>Good</i>	130	169
<i>Satisfactory</i>	80	129
<i>Failed</i>	0	79

7.4. Typical tasks and other materials necessary to assess the learning outcomes:

All assignments must be completed in strict accordance with the requirements set out at the course page at the educational platform On.Econ.

7.5. Methodological guidelines and assignment requirements:

All assignments must be completed in strict accordance with the requirements set out at the practice page at the educational platform On.Econ.

8. Resources

8.1. List of main and additional literature

9. Main and additional literature:

Main Literature:

1. Regulations on the procedure for conducting student practice at the Faculty of Economics, Lomonosov Moscow State University [Electronic resource] // <https://www.econ.msu.ru/sys/raw.php?o=40091&p=attachment>

Additional Literature:

2. Think Cell add-on for MS Office for data visualization (free for students of the Faculty of Economics);
3. Power User (academic license) add-on for MS Office package for data visualization;
4. Internet network for searching for the necessary materials for writing a thesis;
5. Microsoft Excel to perform calculations on the topic of the master's thesis;
6. Microsoft Word (or text editor) for writing and designing a master's thesis;
7. Microsoft Power Point for presentation preparation;
8. Mendeley for working with scientific articles and creating links to sources in the text of the master's thesis and a list of reference.

8.2. List of licensed software

1. Package of Software ‘Microsoft Office’
2. Electronic information resources at the platforms EBSCOhost, ScienceDirect, SpringerLink, JSTOR (free for students of the Faculty of Economics via the faculty’s institutional subscription)

8.3. List of professional databases and information referral systems

Institutional subscription resources of the Faculty of Economics, MSU: https://www.econ.msu.ru/elibrary/is/inst_subs/

8.4. List of Internet resources (if necessary)

<https://on.econ.msu.ru/my/>

<https://scholar.google.ru/>

<https://elibrary.ru/defaultx.asp>

https://www.econ.msu.ru/elibrary/is/inst_subs/#top

8.5. Description of material and technical support

For the appropriate organization of practice, a student needs a computer with Internet access, as well as access to MSU institutional subscription (carried out on the territory of the Faculty of Economics, MSU, or through remote access, see https://www.econ.msu.ru/elibrary/is/inst_subs/remote/).

10. Language of instruction: English

11. Professor (professors): assistant Ulyanova M.E.

12. Syllabus authors: assistant Ulyanova M.E.