

# *Workshop “English for Professional Communication”*

## *Upper Intermediate*

### *National Economy (ASTANA)*

*Autumn 2016 - 108 hours*

*I trimester*

Instructor: \_\_\_\_\_

Contact hours: \_\_\_\_\_

October, 4 4 hours Workshop	Presentation of the course. <b>“Potent Policies for a Successful Normalization”</b>
October, 11 4 hours Workshop	<b>Subject:</b> <b>“Potent Policies for a Successful Normalization”</b> Introduction. (glossary, abstract, précis, discussion)
October, 18 4 hours tutorials	<b>Subject:</b> <b>“Potent Policies for a Successful Normalization”</b> Analysis and critical assessment of abstracts and précis.
October, 25 4 hours workshop	<b>Subject:</b> <b>“Potent Policies for a Successful Normalization”</b> Analysis and critical assessment of abstracts and précis.
November, 1 4 hours tutorials	<ul style="list-style-type: none"><li>- teams according to research interests</li><li>- selection of publications for round-table discussions and the Research Project</li><li>- List of literature (min. 500 pages of publications) according to the chosen aspect of the Research Project (including round-table discussion)</li></ul>

<p>November, 8 4 hours tutorial teams 1-2</p>	<p><b><i>Produce by this date:</i></b></p> <ul style="list-style-type: none"> <li>- notes on selected literature on individual aspects of round-table discussion (and the Research Project) and critical analysis of the literature</li> <li>- analysis of detailed plans of the Reports for the round-table discussion in December (reports should be submitted by each team to the instructor)</li> <li>- defining technical details, appointing the chairman, making up a list of speakers, mastering the language of round-table discussions.</li> </ul>
<p>November, 15 4 hours tutorial teams 3-4</p>	<p><b><i>Produce by this date:</i></b></p> <ul style="list-style-type: none"> <li>- notes on selected literature on individual aspects of round-table discussion (and Research Project) and critical analysis of the literature</li> <li>- analysis of detailed plans of the Reports for the round-table discussion in December (reports should be submitted by each team to the instructor)</li> <li>- defining technical details, appointing the chairman , making up a list of speakers, mastering the language of round-table discussions.</li> </ul>
<p>November, 22 workshop 4 hours</p>	<p><b><i>Preparation for the coming round-table discussion:</i></b></p> <ul style="list-style-type: none"> <li>- mastering the language of round-table discussions</li> </ul>
<p>November, 29 4 hours tutorial teams 1-2</p>	<p><b><i>Produce by this date:</i></b></p> <ul style="list-style-type: none"> <li>- detailed plans of the round-table discussion procedure (subject-matter, list of reports, timing, active glossary, selected clichés for round-table discussions)</li> </ul>
<p>December, 6 4 hours tutorial</p>	<p><b><i>Produce by this date:</i></b></p> <ul style="list-style-type: none"> <li>- detailed plans of the round-table discussion procedure (subject-matter, list of reports, timing, active glossary,</li> </ul>

teams 3-4	selected clichés for round-table discussions)
December,13 workshop all teams	<b><i>Round-table discussion</i></b> - presentation of reports - questions - analysis and assessment of each team performance
December, 20 4 hours workshop all teams	<b><i>Round-table discussion</i></b> - presentation of reports - questions - analysis and assessment of each team performance
December, 27 4 hours	<b><i>Final exam</i></b> - Written translation of English authentic text on economics - Analysis and critical assessment of English text on economics (orally) - Presentation of Research Project