



STUDENT EXCHANGE PROGRAM

In the field of agreements with partner Universities, the University of Rome Tor Vergata has a student exchange program.

Admission

The International Office receives the list of exchange students selected by the Partner University's international office.

Tor Vergata International Office should receive the following documents:

- **Application form;**
- copy of **passport/identity document;**
- **Exams form**, with the list of exams students intend to give in Tor Vergata;
- **Official transcript of records** at the Home University;

Moreover, students should register on http://torvergata.llpmanager.it/incoming/menu_principale.asp by **June 30 for arrivals in the first semester** (from September/October) and **by November 30 for arrivals in the second semester** (from February)

Visa

The International relations Office provides incoming students with the invitation letter.

Letters are sent to the International Relations Office of Home Universities.

When applying for the VISA, ask also for the "codice fiscale".

Accommodation

Students can apply for a room in the University Residence Campus X (<http://www.campusroma.it/>). (Only for students staying 2 semesters)

If you prefer to rent a room in a private accommodation you can contact the Student Association Erasmus Erasmus in Campus www.erasmusroma.eu - erasmus.incampus@uniroma2.it , info@erasmusroma.eu

What to do upon arrival

Students should inform the International Relations office on the date of their arrival.

Upon your arrival in Rome, students must register as an Erasmus/Exchange student at the International Office.

The International relations Office is in via Orazio Raimondo 18, 5° floor, room 551.

The office will help you with:

- registration
- residence permit – permesso di soggiorno (immigration law) within 8 days from arrival
- request of fiscal code (if you didn't manage to get it at the Consulate)
- accommodation

In order to apply for the permesso di soggiorno students should bring with them a copy of the passport (all the pages, even the blank ones), a copy of the invitation letter and a copy of the health insurance. The cost of the permesso di soggiorno is € 153,50

In order to register students need the fiscal code and 2 photos.

How to reach the International relations Office

The University of Rome "Tor Vergata" can be easily reached from Anagnina Underground station (terminal Line A) by bus 500 (Facoltà di Giurisprudenza/Rettorato stop).

Italian language course

The University of Rome "Tor Vergata" offers a free intensive Italian language at the beginning of each semester. During the semester a extensive course is available.

What to do before leaving

Students should leave the student booklet containing the passed exams. The Office will send the transcript of records to the home University.

Information

Claudia Fiorani
Overseas Program Coordinator
relazioni.internazionali@uniroma2.it