

CONTACT INFORMATION	
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## ACADEMIC INFORMATION

ACADEMIC CALENDAR 2015		
<b>Fall semester 2015</b>	DeadLine for Nominations:	24 <sup>th</sup> of April, 2015
	DeadLine for registration:	29 <sup>th</sup> of May, 2015
	Orientation Day:	Early September (date to be confirmed)
	Course start:	Earliest: 2 <sup>nd</sup> week of September
	Course end:	December 22th or Mid-January depending on Tracking courses choices
<b>Spring semester 2016</b>	DeadLine for Nominations:	30 <sup>th</sup> of October, 2015
	DeadLine for registration:	30 <sup>th</sup> of November, 2015
	Orientation day:	Early January (date to be confirmed)
	Course start:	Earliest: first week of January
	Final exams end:	First week of May/end of June depending on Tracking courses choices

THE GROUP AND SCHOOLS	
<b>Groupe ESG</b>	The ESG Group regroups 4 main schools and all degrees are accredited by the French government.
<b>ESG Management School</b>	5 years of study Delivers Master degree in business, member of Conference des Grandes Ecoles, member of EFMD and AACSB
<b>ESGCI</b>	Ecole Supérieure de Gestion et Commerce International School of Marketing, Communication, International Relations - 5 years of study Accredited IACBE
<b>ESGF</b>	Ecole Supérieure de Gestion et Finance School of Finance - 5 years of study
<b>PSB</b>	Paris School of Business – BBA, Msc and MBA programs Bachelor of Business Administration (taught in English) - 3 to 4 years of study Msc and MBA (taught in English) - 3 semesters of study

CAMPUS LOCATIONS	
<b>Parmentier</b>	- <b>International Office</b> 16bis avenue Parmentier 75011 PARIS. subway station Voltaire (line 9)
<b>Groupe ESG Olympiades Cluster Campus</b>	- <b>ESG Management School &amp; Paris School of Business</b> 59 Rue Nationale, 75013 Paris subway station Olympiades (line 14)
<b>St Ambroise Campus</b>	- <b>ESGCI &amp; ESGF</b> 25 rue Saint Ambroise, 75011 Paris subway stations St Ambroise (line 9) and Rue St Maur (line 3)

COURSES FOR EXCHANGE STUDENTS	
<b>Language of teaching</b>	French and English  (all schools have courses in both languages - except for BBA and MIB programs: English only). French knowledge is not required; students can take courses taught entirely in English.  Required English language level: <b>TOEFL 80 (85 for Master courses) or IELTS 6 Mandatory certificate for students from non-English speaking countries</b>  *Required French Language level: level B2 minimum (European language levels grid) <b>only applies to students taking courses in French</b>
<b>Foreign language courses</b>	French language courses are available for exchange students (3 levels: beginner, intermediate, advanced) [Foreign language courses are available for students staying the whole academic year only (October - July): Italian, German, Hebrew, Chinese, German, Spanish, Arabic (3 ECTS each).]
<b>Programs</b>	Fields: International business, Communication, Finance, Management Courses from 1 <sup>st</sup> to 5 <sup>th</sup> year Please see the Course List for more information
<b>Course load</b>	Normal course load is 30 ECTS credits per semester. Exchange students can choose as many courses as they want (from 5 to 30 ECTS per semester).

GRADES	
An official academic transcript will be sent to the home university about 1.5 month after the last final exams, with grades in both the French system and the Letter system (US). 2 copies are sent, one for the university and one for the student. No copies will be reissued.	
<b>A+ ; A ; A- ; B+ ; B ; B- ; C+ ; C = Pass</b>	<b>= full credits</b>
<b>C- ; D+ ; D ; D- ; F+ ; F ; = Fail</b>	<b>= 0 credit</b>

French System	Letter Grade (US)	ECTS Grade	Comments
19-20	A+	A	Perfection
17-18	A		Exceptional
16	A-		Excellent
15	B+	B	Very good
14	B		Good
12-13	B-	C	Solid, Above expectations
11	C+	D	Acceptable
10	C	E	<b>Passing grade – Very average, barely satisfactory</b>
9	C-	FX	Unsatisfactory
8	D+		Lacks basic knowledge
6-7	D	F	Poor
5	D-		Very poor
3-4	F+		Little, if any knowledge
0-2	F		No knowledge

### ADMINISTRATIVE INFORMATION FOR EXCHANGE STUDENTS

<b>Fall semester</b>	June 27 <sup>th</sup> 2015 Students must be aware of visa procedure delays
<b>Spring semester</b>	November 30 <sup>th</sup> 2015 Students must be aware of visa procedure delays

FORMS	
<b>Registration form</b>	<a href="#">Online form to be filled-in and printed</a> Needs to be signed and stamped by the international office of the home institution.
<b>Requested documents</b> (sent by email)	<ul style="list-style-type: none"> <li>- 1 picture</li> <li>- copy of valid passport</li> <li>- copy of insurance contract, or copy of EU social security card for EU students</li> <li>- copy of IELTS or TOEFL score for non-native students</li> <li>- course choice form</li> </ul>
<b>Visa</b>	Information (conditions and delays) at the French consulate or CampusFrance agency (student visa delivering conditions might depend on the applicant's nationality). A Letter of Acceptance will be sent to the international office of the home institution as soon as we receive the complete registration forms.

FEES AND EXPENSES	
<b>Student unions</b>	Mandatory for students who stay one academic year (60 euros). Requested if the student wants to participate in the association's activities (sports, arts, social work, finance, etc): 30 euros for the semester.
<b>Social security</b>	<b>Mandatory</b> for non EU-students who stay two semesters, according to the French law. 200 euros per year - students are then covered for some medical expenses by the French social security system.
<b>Books</b>	Some teachers require the students to buy specific books. From 60 to 80 euros per book - no more than one mandatory book per course.

## ACCOMMODATION

### HOME STAYS

One of the easiest and most flexible options for accommodation in Paris, as there's no need to have any guarantor; it's safe, comfortable, quick to find with an immediate and permanent service in case of problems. You can obtain a housing certificate rapidly should you need one to apply for your visa etc. Various types of stays are offered (with / without meals or breakfast, per week or month) and starts from 190 euros/week with digressive rates for long stays.

Contact: Stay and Study Paris - <http://www.staystudy.fr/>

### RESIDENCES

Students can contact the Cité Universitaire Internationale where they can have a room in one of their International Houses - [http://www.ciup.fr/room\\_cite.htm](http://www.ciup.fr/room_cite.htm)

They can also contact the private student residences within Paris and close suburbs. A list is available in the International exchange student guide.

Monthly rents vary from 550 to 1000 euros for a single room / studio.

Students without a guarantor may be asked to pay the totality of the semester rents in advance.

### RENTING A FLAT IN PARIS

Monthly rent in Paris goes from 600 to 1200 euros for a single room / studio.

In general, to rent a place via private owners, guarantors who live in France are usually requested, in addition to a security deposit (equivalent of one or two month rents).

Announcements can be found on the internet and via real estate agencies.

Flat sharing is very common in France and specialized internet sites are numerous (search for "colocation").