EUROPEAN BUSINESS SCHOOL LONDON

The Language of Business

Spring 2013

Information and Application Guide

International Partnerships Office • Regent's College • Inner Circle, Regent's Park • London
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inbound@regents.ac.uk

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Dear Student,

Thank you for choosing Regent's College London for your study abroad experience.

In order to confirm your place on the programme, you are required to send a complete application pack electronically to inbound@regents.ac.uk by the following deadlines:

Non-EU/EEA national students
30 October 2012

EU national students
15 November 2012

This guide helps you to complete your application and provides you with information on how to choose courses, apply for a visa and explains the process once your application is received by the International Partnerships Office (IPO). You will also find information on the academic calendar and what to expect once arrived at the College.

It is essential that your application reaches us by the deadline specified above. This allows sufficient time for your application to be processed.

If you have any questions regarding your application, please do not hesitate to contact inbound@regents.ac.uk.

We look forward to welcoming you to Regent's College London!

Kind regards,

The International Partnerships Office (IPO)
Regent's College
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Regent's Park
London NW1 4NS

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Application documents and deadlines

In order to apply you must submit documentation as detailed below.
All documents must be sent electronically to the International Partnerships Office (IPO) on
inbound @regents.ac.uk . **The IPO will NOT accept applications by post.**

Deadlines
The deadlines for non-EU/EEA nationals is earlier than for EU citizens to allow time to issue
any supporting documents you may need for your visa application.

NON-EU/EEA NATIONAL STUDENTS
Deadline: 30 October 2012

EU NATIONAL STUDENTS
Deadline: 15 November 2012

Application Documents

Students applying for undergraduate modules need to submit

- ✓ A copy of your official academic university transcript
- ✓ A copy of your passport (where your personal details and photo appear) / national identity card (EU students only)
- ✓ A clear JPEG photo
- ✓ Application Form
- ✓ Module choice form
- ✓ If you are an independent study abroad student (i.e. your institution is not a partner of Regent's College London) you will also need to submit a 500 word statement detailing why you wish to study at Regent's College London

Students applying for postgraduate programmes need to submit

- ✓ A copy of your official academic university transcript
- ✓ A copy of your passport (where your personal details and photo appear) / national identity card (EU students only)
- ✓ A clear JPEG photo
- ✓ A copy of your CV/Resume in English
- ✓ Application Form
- ✓ Module choice form
- ✓ If you are an independent study abroad student (i.e. your institution is not a partner of Regent's College London)you will also need to submit a 500 word statement detailing why you wish to study at Regent's College London

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Application instructions

Application form

This is a one page word document requesting your personal details. It can be downloaded from
http://www.ebslondon.ac.uk/study_abroad/apply/apply_now.aspx.
Please complete this form electronically and email it to inbound@regents.ac.uk as a word document.
Do not complete it by hand.

- Give your full name as it appears on your travel document
- Ensure you give us a valid email address which you use regularly, and which you will have
  access to during holidays and after arrival in London. We mainly communicate to you via
  email and it is important that we can reach you
- Please indicate if you require a visa and the type of visa you wish to apply for. Visa
  information can be found on pages 23 and 24
- Disclose any disabilities that you may have. You will be contacted by the disability officer to
  put in place any requirements you may have during your stay at the college
  For Information about disability support at Regent's College, please refer to the following
  link:
  http://www.regents.ac.uk/student_life/student_services/disability_information.aspx

Jpeg photo

This photo will be used to produce your Regent's College Identity Card. As this photo will be part of
your identification while in London, it is important that the photo

- Shows your portrait
- Is clear
- Shows you facing the camera
- Is in high resolution
- Good size (70 KB)
- Saved in JPEG format

Example of a good photo
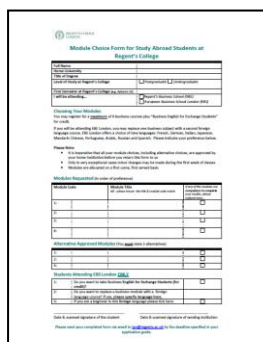
Transcript/ Record of Achievement

Send us a recent transcript (record of achievement) detailing the modules and results you have taken
at your home institution. You will be able to get this from your registry, or ask your International
Office for advice.

CV/ Resume (for students applying for a postgraduate course)

Please send a detailed CV in English. Having information on your work experience helps us to
determine whether you are eligible to join the courses of the postgraduate programme you have
chosen. This is especially important for the MBA as students are required to have relevant
postgraduate experience.

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Choosing modules

The module choice form

It is necessary to select the modules you intend to study at Regent's College before your arrival. Note these on the module choice form which is available for download at
http://www.ebslondon.ac.uk/study_abroad/apply/apply_now.aspx

- Read the module description carefully (available from inbound@regents.ac.uk)
- Check if you meet the pre requisites to be able to join the course (if applicable)
- Check with your home institution (academic advisor and/or International Office) if you will be given credit for the course

Undergraduate modules

To choose your courses, please refer to pages 8-16 where you will find a **list of available undergraduate modules**.
Detailed descriptions of each course are available on request (email inbound@regents.ac.uk). You may combine modules from the BA (Hons) International Business and BA (Hons) International Events Management.

- You may register for a **maximum** of 30 ECTS credits. This is a full work load.
- non-EU students must study a full work load, which is at least 15 contact hours (3 to 4 modules) due to visa regulations
- You can choose modules from Levels 1, 2 or 3 and either core or elective modules.
  - You **must** make sure that you meet the pre-requisites needed/demonstrate prior knowledge for Level 3 (final year) modules
  - Core modules run every semester, but elective modules only run subject to demand
- You must have your choices approved by your academic tutor at your home institution.

Business English for Exchange Students
As well as for business modules, you may also register for 'Business English for Exchange Students' (5 ECTS), as long as you do not have more than 30 ECTS overall. For more information about the English course, please see page 17.

Foreign language courses (not English)
You may replace one business module with a foreign language course. EBS London offers French, German, Italian, Japanese, Mandarin Chinese, Portuguese, Arabic, Russian and Spanish. If you wish to take this option, you will need to indicate this on the module choice form.

Postgraduate modules

To choose your courses, please refer to pages 17-20 where you will find a **list of available postgraduate modules**.
Detailed descriptions of each course are available from inbound@regents.ac.uk). You may combine modules from the, MSc Global Banking & Finance and MA Management with pathways. Modules from the MBA International Business are only available to current MBA students with a minimum of three years postgraduate work experience. The MA Luxury Brand Management is not available to study abroad students.

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- You may register for a **<u>maximum</u>** of 30 ECTS. This is a full work load.
- non-EU students must study a full work load, which is at least 15 contact hours (3 to 4 modules) due to visa regulations
- You may choose either core or elective modules.
    - You **must** make sure that you meet the pre-requisites needed/demonstrate prior knowledge for all modules
    - Core modules run every semester, but elective modules only run subject to demand
- You must have your choices approved by your academic tutor at your home institution.

Support English classes
It is not possible for you to take the Business English for Exchange Students class due to different semester start and end dates. However, we do offer a **not-for-credit** English support class. You will receive further information during the induction week.

Foreign language courses (not English)
It is not possible for you to take any language classes due to different semester start and end dates. However, Regent's College offers evening language classes (for which an extra charge applies). Further information is available by emailing inbound@ regents.ac.uk

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Your module choices

- We cannot guarantee that students will be given their first choices.
  Therefore please remember that you must indicate **4 approved suitable alternatives** on your form. You may be given any of these 4 modules if your first choices are not available. The alternative choices must fit with your studies and must be approved by your home institution. If your form does not state these 4 alternatives it will not be accepted and it will be returned.
- You must register for classes at one school exclusively. You cannot take classes from across schools and faculties
- It is imperative that **ALL** your module choices, including alternative choices, are approved by your home institution before you return this form to us. You must ensure that your form is **signed by your home institution** before it is submitted.
- You must ensure that you tick the box 'compulsory' if you require the module in order for your graduation not to be delayed at your home institution.
- **Once submitted you cannot make any changes to the Module Choice Form.**

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LIST OF
AVAILABLE MODULES
AT
EUROPEAN BUSINESS SCHOOL
LONDON

LIST OF AVAILABLE MODULES AT EBS LONDON- UNDERGRADUATE LEVEL

Please note:

- **Elective subjects will only run subject to sufficient numbers of students enrolling in the class.**
- **In order to attend a Level 3 course you will need to meet the pre-requisites of the course. Please check the module description carefully and consult with your academic adviser (and the IPO if necessary).**

KEY

BA IB	Module from the BA International Business
BA IEM	Module from the BA International Events Management

Detailed course descriptions can be requested from: inbound@regents.ac.uk.

Programme	Semester/ Elective or Core	Level	Module Code	Module Title	ECTS
BA IB	Both/ core	1	ACC4A1	Financial Reporting	5
BA IB	Both/elective	1	ACC4A2	Management Accounting	5
BA IB/ BA IEM	Both/core	1	BUS4A1	International Business Environment	5
BA IB/ BA IEM	Both/core	1	BUS4A2	International Perspectives in Employment	5
BA IB/ BA IEM	Both/core	1	ECO4A2	Foundations of Managerial Economics	5
BA IB	Both/elective	1	FIN4A1	Introduction to Financial Markets	5
BA IB	Both/core	1	INF4A1	Information Technology for Business	5
BA IB	Both/elective	1	INF4A5	Web Design	5
BA IB	Both/elective	1	INF4A4	Information Modelling and Database Design	5
BA IB	Both/elective	1	INF4A3	Project Management and IT Skills	5
BA IB	Both/elective	1	CCS4A1	Communication Across Cultures	5
BA IB	Both/elective	1	BUS4A4	Introduction to Global Political Economy (BAIEM Module)	5
BA IB	Both/elective	1	MGT4A4	Introduction to Writing for the Media (BAIEM Module)	5
BA IB	Both/elective	1	LAR4A1	Arabic for Business: Stage 1	5

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BA IB	Both/elective	1	LAR4A2 Arabic for Business: Stage 2		5
BA IB	Both/elective	1	LAW4A1	Introduction to Business Law (BAGM Module)	5
BA IB	Both/elective	1	LCH4A1 Chinese for Business: Stage 1		5
BA IB	Both/elective	1	LCH4A2 Chinese for Business: Stage 2		5
BA IB	Both/elective	1	LFR4A1 French for Business: Stage 1		5
BA IB	Both/elective	1	LFR4A2 French for Business: Stage 2		5
BA IB	Both/elective	1	LGE4A1 German for Business: Stage 1		5
BA IB	Both/elective	1	LGE4A2 German for Business: Stage 2		5
BA IB	Both/elective	1	LIT4A1 Italian for Business: Stage 1		5
BA IB	Both/elective	1	LIT4A2 Italian for Business: Stage 2		5
BA IB	Both/elective	1	LJA4A1 Japanese for Business: Stage 1		5
BA IB	Both/elective	1	LJA4A2 Japanese for Business: Stage 2		5
BA IB	Both/elective	1	LPO4A1 Portuguese for Business: Stage 1		5
BA IB	Both/elective	1	LPO4A2 Portuguese for Business: Stage 2		5
BA IB	Both/elective	1	LRU4A1 Russian for Business: Stage 1		5

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BA IB	Both/elective	1	LRU4A2	Russian for Business: Stage 2	5
BA IB	Both/elective	1	LSP4A1	Spanish for Business: Stage 1	5
BA IB	Both/elective	1	LSP4A2	Spanish for Business: Stage 2	5
BA IB	Both/elective	1	MGT4A2	Media Technology for Business	5
BA IB	Both/core	1	QUA4A2	Understanding Business Data	5
BA IB	Both/elective	2	STM5A3	Environmental Sustainability for Managers (BAGM Module)	5
BA IB	Both/core	2	ECO5A3	Macroeconomic Analysis: A Basis for International Comparison	5
BA IB	Both/elective	2	FIN5A5	Principles of Financial Management	5
BA IB	Both/elective	2	FIN5A4	Global Banking	5
BA IB	Both/elective	2	FIN5A6	Quantitative Methods for Finance and Investments	5
BA IB	Both/elective	2	INF5A1	Information Management	5
BA IB	Both/elective	2	LAR5A3	Arabic for Business: Stage 3	5
BA IB	Both/elective	2	LAR5A4	Arabic for Business: Stage 4	5
BA IB	Both/elective	2	LAW5A1	Law and the Corporation	5
BA IB	Both/elective	2	LAW5A2	Law and the Individual	5
BA IB	Both/elective	2	LCH5A3	Chinese for Business: Stage 3	5
BA IB	Both/elective	2	LCH5A4	Chinese for Business: Stage 4	5
BA IB	Both/elective	2	LCH5A5	Chinese for Business: Stage 5	5
BA IB	Both/elective	2	LCH5A6	Chinese for Business: Stage 6	5
BA IB	Both/elective	2	LFR5A3	French for Business: Stage 3	5
BA IB	Both/elective	2	LFR5A4	French for Business: Stage 4	5
BA IB	Both/elective	2	LFR5A5	French for Business: Stage 5	5
BA IB	Both/elective	2	LFR5A6	French for Business: Stage 6	5

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BA IB	Both/elective	2	LGE5A3	German for Business: Stage 3	5
BA IB	Both/elective	2	LGE5A4	German for Business: Stage 4	5
BA IB	Both/elective	2	LGE5A5	German for Business: Stage 5	5
BA IB	Both/elective	2	LGE5A6	German for Business: Stage 6	5
BA IB	Both/elective	2	LIT5A3	Italian for Business: Stage 3	5
BA IB	Both/elective	2	LIT5A4	Italian for Business: Stage 4	5
BA IB	Both/elective	2	LIT5A5	Italian for Business: Stage 5	5
BA IB	Both/elective	2	LIT5A6	Italian for Business: Stage 6	5
BA IB	Both/elective	2	LJA5A3	Japanese for Business: Stage 3	5
BA IB	Both/elective	2	LJA5A4	Japanese for Business: Stage 4	5
BA IB	Both/elective	2	LJA5A5	Japanese for Business: Stage 5	5
BA IB	Both/elective	2	LJA5A6	Japanese for Business: Stage 6	5
BA IB	Both/elective	2	LPO5A3	Portuguese for Business: Stage 3	5
BA IB	Both/elective	2	LPO5A4	Portuguese for Business: Stage 4	5
BA IB	Both/elective	2	LRU5A3	Russian for Business: Stage 3	5
BA IB	Both/elective	2	LRU5A4	Russian for Business: Stage 4	5
BA IB	Both/elective	2	LRU5A5	Russian for Business: Stage 5	5
BA IB	Both/elective	2	LRU5A6	Russian for Business: Stage 6	5
BA IB	Both/elective	2	LSP5A3	Spanish for Business: Stage 3	5
BA IB	Both/elective	2	LSP5A4	Spanish for Business: Stage 4	5
BA IB	Both/elective	2	LSP5A5	Spanish for Business: Stage 5	5
BA IB	Both/elective	2	LSP5A6	Spanish for Business: Stage 6	5
BA IB	Both/core	2	MGT5A3	Principles of International Human Resource Management	5
BA IB	Both/elective	2	MKT5A3	Principles of Marketing	5
BA IB	Both/elective	2	MKT5A5	Advertising and Media in the Marketing Environment	5
BA IB	Both/elective	2	QUA5A2	Collecting and Using Business Data	5
BA IB	Both/elective	2	DSM5A4	Branding (BAGM module)	
BA IB	Both/elective	2	MKT5A7	Market Research (BAGM module)	5
BA IB	Both/elective	2	BUS5A1	Principles of Global Political Economy (BAGM module)	5

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BA IB	Both/elective	2	ACC5A2	Financial Accounting II (BAGM module)	5
BA IB	Both/elective	2	CCS5A1	Understanding Cross-Cultural Issues in the Contemporary World	5
BA IB	Both/elective	3	CCS6A1	The Business of Culture: Britain and the Heritage Industry	5
BA IB	Both /core	3	BUS6A2	Business Strategy: Managing and Thinking Strategically in a Rapidly Changing International Environment STRICT PREREQUISITS	10
BA IB	Both /core	3	BUS6A4	Business, Management and Society	5
BA IB	Both /core	3	BUS6A3	International Business	10
BA IB	Both/elective	3	CCS6A2	Cross-Cultural Perspectives in Management	5
BA IB	Both/elective	3	ECO6A1	International Economics	5
BA IB	Both/elective	3	FIN6A9	Mergers and Acquisitions	5
BA IB	Both/elective	3	FIN6B1	Multinational Financial Management	5
BA IB	Spring /elective	3	FIN6A5	Issues in Corporate Finance	5
BA IB	Spring /elective	3	FIN6B2	Financial Risk Management	5
BA IB	Both /elective	3	FIN6B3	Financial Media and Communications	5
BA IB	Spring /elective	3	FIN6A7	Islamic Finance	5
BA IB	Both /elective	3	INB6A1	Planning a New Venture	5
BA IB	Both /elective	3	INB6A2	The Business and Management of Small and Medium Enterprises	5
BA IB	Spring/elective	3	LAW6A1	European Law	5
BA IB	Fall/elective	3	LAW6A2	International Law	5
	Fall/elective		FIN6A2	Corporate Governance and Global Financial Ethics	5
BA IB	Both/core	3	LCH6A1 Chinese Semesters Stages 6 and 7		10
BA IB	Both/core	3	LFR6A1 French Semesters Stages 6 and 7		10
BA IB	Both/core	3	LGE6A1 German Semester Stages 6 and 7		10
BA IB	Both/core	3	LIT6A1	Italian Semesters Stages 6 and 7	10

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BA IB	Both/core	3	LJA6A1	Japanese Semesters Stages 6 and 7	10
BA IB	Both/core	3	LRU6A1	Russian Semesters Stages 6 and 7	10
BA IB	Both/ core	3	LSP6A1	Spanish Semesters Stages 6 and 7	10
BA IB	Both /elective	3	MGT6A8	Aesthetic Enterprise	5
BA IB	Both /elective	3	QUA6A1	Operations Management	5
BA IB	Spring/elective	3	MGT6A6	Global Human Resource Management (shared with RBSL)	5
BA IB	Spring/elective	3	MKT6A7	Consumer Behaviour	5
BA IB	Both /elective	3	MKT6A8	International Marketing	5
BA IB	Both /elective	3	MKT6A9	Integrated Marketing Communications	5
BA IB	Both/elective	3	MKT6B1	Internet and Direct Marketing	5
BA IB	Both/elective	3	MKT6B2	Services Marketing	5
BA IB	Both/elective	3	QUA6A2	Business Forecasting	5
BA IB	Both/elective	3	MGT6B1	Organisational Behaviour	5
BA IB	Both/elective	3	MGT6A9	Personality & Business Psychology	5
BA IB	Spring/elective	3	DSM6A5	Design Compliance (BAGM module)	5
BA IB	Spring/elective	3	MGT6A6	Global Human Resource Management (BAGM module)	5
BA IB	Spring/elective	3	FIN6A5	Issues in Corporate Finance (BAGM module)	5
BA IB	Fall/elective	3	MKT6A3	Public Relations (BAGM module)	5
BA IB	Spring/elective	3	MGT6A5	Managing the Global Supply Chain(BAGM module)	5
BA IB		3	BUS6A6	Issues in Global Political Economy (BAGM module)	5
BA IB	Fall/elective	3	STM6A3	Innovation for Sustainable Global Enterprise (BAGM module)	5
BA IB	Spring/elective	3	STM6A4	Knowledge Ecology and Sustainability (BAGM module)	5
BA IB	Spring/elective	3	STM6A7	People Sustainability and SMEs (BAGM module)	5
BA IB	Spring/elective	3	STM6A6	Sustainability in Practice (BAGM module)	5

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BA IEM	Both/core	1	ACC4A1	Financial Reporting	5
BA IEM	Both/core	1	BUS4A3	Professional Skills Development	5
BA IEM	Both/core	1	ACC4A3	Financial and Management Accounting	5
BA IEM	Both/elective	1	MGT4A5	Introduction to International Organisational Behaviour	5
BA IEM	Both/core	1	ECO4A3	Economics of Tourism and Events	5
BA IEM	Both/elective	1	BUS4A4	Introduction to Global Political Economy	5
BA IEM	Both/core	1	EVM 4A1	Introduction to the Events Planning Industry	10
BA IEM	Both/core	1	EVM4A2	Events Operations Project Planning	10
BA IEM	Both/core	1	EVM4A1	Project Management and IT Skills	5
BA IEM	Both/core	1	LAW4A2	Introduction to Comparative Law	5
BA IEM	Both/elective	1	MGT4A3	Media Technology for Events	5
BA IEM	Both/elective	1	MGT4A4	Introduction to Writing for the Media	5
BA IEM	Both/core	2	MKT5A4	International Events Marketing	10
BA IEM	Both/core	2	EVM5A1	International Destination Management	5
BA IEM	Both/core	2	MGT5A4	Managing Human Resources	5
BA IEM	Both/core	2	EVM6A3	Business Strategy in Events	10
BA IEM	Both/elective	2	EVM5A3	Culture and Tourism	5
BA IEM	Both/elective	2	EVM5A4	Food and Society	5
BA IEM	Both/elective	2	MKT5A6	Integrated Marketing Communications for Events	5
BA IEM	Both/elective	3	CCS6A2	Cross-Cultural Perspectives in-Management	5
BA IEM	Both/elective	3	EVM6A7	Design in International Events Management (BAIB and BAGM module)	5
BA IEM	Both/elective	3	MGT6B2	Luxury Brands Management and International Events Management	5
BA IEM	Both/elective	3	INB6A3	Enterprise Planning	5
BA IEM	Both/core	3	EVM6A3	Business Strategy in Events	10
BA IEM	Both/core	3	EVM6A5	Contemporary Issues in International Events Management	10
BA IEM	Both/elective	3	EVM6A6	Modern Gastronomy	5

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BA IEM	Both/core	3	EVM6A4	Strategic Communication in International Events Management	10
BA IEM	Both/elective	3	MKT366	Services Marketing	5
	Both/elective	2	ENG5A1	Intermediate Business English	5
	Both/elective	3	ENG6A1	Advanced Business English	5

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LIST OF AVAILABLE MODULES AT EBS LONDON – POSTGRADUATE LEVEL

Please note
- **Only students enrolled in postgraduate studies in their home institution can select postgraduate courses.**
- **Elective courses run subject to sufficient numbers of students enrolling in the class.**
- **If you choose a one week intensive module these take place in week 6 of the semester. If you are taking modules on either the MBA or MSc programme, you must ensure that this will not conflict with your timetable for these classes.**

Colour Code/Key
Modules running in Autumn Semester only
Modules running in Spring Semester only
Modules running in Spring and Autumn

You can also request detailed descriptions/ syllabi from the IPO by emailing inbound@regents.ac.uk

MSc Global Banking and Finance			
Core (c) Elective (E)	Module Code – Module Name	Duration of module	ECTS Credits
C	GBF451 - Bank Risk Management	Semester long	6.5
C	GBF452 - Banking Regulation	Semester long	6.5
C	GBF454 - Corporate Finance	Semester long	6.5
C	GBF456 - Financial Statement Analysis & Valuation	Semester long	6.5
C	GBF457 - Monetary Policy & Central Bank Operations	Semester long	6.5
C	GBF459 - Investment Analysis	Semester long	6.5
E	GBF453 - Alternative Investments	Semester long	6.5

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E	GBF455 - Financial Engineering	Semester long	E	6.5
E	GBF458 - Trading in Global Financial Markets	Semester long	E	6.5
E	GBF460 – Microfinance	Semester long	E	6.5
E	GBF461 - Bond Market Strategies	Semester long	E	6.5
E	GBF404 – Research Methods	Semester long	E	6.5
	MBA International Business ** Please note that you are required to be registered on a MBA course and to have three years of relevant postgraduate work experience for these modules. Please check with the IPO for further information.			
C	MBA402 - Business and Competitive Environments **	Semester long	C	10
C	MBA403 - Entrepreneurship & New Business Ventures**	Semester long	C	10
C	MBA404 - Crossing Continents: Language and Culture in Business**	Semester long	C	5
C	MBA405 - Managing Organisations and People in the 21st Century**	Semester long	C	10
C	MBA406 - Financial and Managerial Accounting**	Semester long		5
C	MBA407 - Financial Management**	Semester long		5
C	MBA408 - Information & E-Business Management Systems**	Semester long		5
C	MBA409 - Marketing in Diverse Environments**	Semester long		5
C	MBA410 - Operations & Services Management**	Semester long		5
	MA Management with Pathways	**Duration of module**	**ECTS Credits**	
C	BUS420 - Strategy in Action	Semester long	10	
	Entrepreneurial Management Pathway	**Duration of module**	**ECTS Credits**	
C	EMG460 – Feasibility Studies and New Business Ventures	Semester long	10	
C	EMG490- Entrepreneurship Theory and Practice	Semester long	10	
C	ENG462 – Selling	1 week intensive*	2.5	
C	EMG470 – Business Plan and Entrepreneurial Finance	Semester long	10	
E	EMG456 – Aesthetic Enterprise	Semester long	5	
E	EMG457 – Technological Entrepreneurship	Semester long	5	
C	EMG461 – International Trade for Young Business	Week 1 – 5	2.5	

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		Duration of module	ECTS Credits
E	EMG458 - Emerging Economy Enterprises	Semester long	5
E	EMG459 – Green and Not for Profit Enterprises	Semester long	5
C	EMG464 – Family Business	Weeks 1-11	5
C	EMG463 – Strategy Dynamics for Entrepreneurial Design	Weeks 1-5	2.5
C	EMG465 - Private Equity & Venture Capital	Weeks 1-11	5
	Human Resource Management Pathway	**Duration of module**	**ECTS Credits**
C	HRM410 – Strategic Human Resource Management	Semester long	10
E	HRM456 – Industrial Relations in an International Context	Week 1 – 5	2.5
E	HRM457 – Reward Management	Week 7 – 11	2.5
C	HRM460 – The Artistry of Leadership	Semester long	10
E	HRM462 – Course Design	Weeks 1-11	5
C	HRM470 – Strategic Human Resource Development	Semester long	10
E	HRM459 - Coaching	1 week intensive*	2.5
E	HRM458 – Understanding Personality and Organisational Psychology	Weeks 1-5	2.5
C	HRM490- International & Comparable Human Resource Management	Semester long	10
E	HRM461 – Small Business Mentoring	1 week intensive*	2.5
E	HRM463- Training Theory and Assessment	Weeks 1-11	5
	International Business Management Pathway	**Duration of module**	**ECTS Credits**
C	INB430 – International Business and the Multinational Enterprise	Semester long	10
E	INB456 – Technology and International Business	1 week intensive*	2.5
E	INB457 – Doing Business in China	1 week intensive*	2.5
C	INB460 – International Business Economics	Semester long	10
C	INB470 – International Law (same content as MKT458)	Semester long	5
C	INB410 - The Changing Geography of International Business	Semester long	5
C	INB420 - Finance for the International Business	Semester long	5
C	INB458 – European Institutions	1 week intensive*	2.5
C	INB459 - International Supply Chains	1 week intensive*	2.5
C	INB461 – The Politics of International Trade	Spring Semester	2.5

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		International Marketing Management Pathway	Duration of module	ECTS Credits	
C		MKT456 – Luxury Marketing	Week 7 -11	C	2.5
C		MKT457 – Political Marketing	Week 1 – 11		5
C		MKT410 – Consumer Behaviour	Semester long		5
C		MKT459 – Copywriting for International Marketers	1 week intensive*		2.5
C		MKT460 – International Marketing Management	Semester long		10
C		MKT470 – Advertising and Marketing Communications	Autumn		5
C		MKT480 – International Marketing Research and Methods	Semester long		10
C		MKT490 – Transnational Marketing Seminar	Semester long		5
C		MKT461- Small Firms in International Marketing	Weeks 1-5	C	2.5
C		MKT462 – International Services Management	Weeks 1-5		2.5
C		MKT463 – Internet & Direct Marketing	Week 1 – 11		5
E		MKT458 – International Law (same content as INB470)	Week 1- 11		5
		ELECTIVES common to all MA pathways:	Duration of module	ECTS Credits	
E		MGT451 – Continuing Personal Development	1 week intensive*	E	2.5
E		MGT452 – Effective Group Dynamics	1 week intensive*		2.5
E		MGT453 – Intercultural Competence for Managers	1 week intensive*		2.5
E		FIN451 – Islamic Finance	Week 7 – 11	E	2.5
E		FIN452 - Business Finance	Weeks 7 – 11		2.5
E		MGT454 - International Ethics	1 week intensive*		2.5
E		MGT455 - Negotiating Internationality	1 week intensive*		2.5
E		LRF451/2/3/4 - French	Weeks 1-11		5
E		LCH451/2 - Mandarin	Weeks 1-11		5
E		LSP451/2/3/4 - Spanish	Weeks 1-11		5
E		LAB451/2 - Arabic	Weeks 1-11		5

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English language requirements and support

English language requirements

Students are admitted to Regent's College London on the assumption that they have an adequate level of English. Please ask your home institution if they require you to take an English test as part of the study abroad/ Erasmus selection process.

You should feel comfortable communicating in English in order to study successfully and to fully enjoy your stay abroad. Experience has shown that students' English level should be at least that of B2 in the Common European Framework of Reference for Languages (CFRF) which equals IELTS 6.5 or TOEFL 90.

Students who need a TIER 4 visa to study in the UK must also meet the strict requirements set by the UK Border Agency. Please visit the UKBA website for information on TIER 4 visas (http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/Tier4migrantguidance.pdf and http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/new-approved-english-tests.pdf%20).

Pre-semester English Classes

If you would like to take English lessons before the beginning of the semester you can enrol at Internexus, the specialist English language school at the College.

For more information about courses, prices and course dates please see the following link: http://www.regents.ac.uk/study_at_rc/english_language_courses.aspx

Business English classes for undergraduate students

Undergraduate students have the option to take Business English for Exchange Students for credit in addition to their business modules. There is no additional charge for this course.

Two levels of the course are run each semester
- intermediate level carries 5 ECTS.
- higher level carries 5 ECTS.

If you wish to take Business English for Exchange Students, you must indicate this on your module choice form.
 4 weeks before the beginning of the semester we will send you an email asking you to complete two tests. You must submit these tests electronically before the deadline indicated. Your test will then be marked and you will be assigned into the correct class.

PLEASE NOTE: **The English course is not compulsory.** But, if you decide to take this course, you must attend it for the entire semester.

English support classes for postgraduates

Postgraduate students cannot take the Business English module due to different semester start dates.

However, all postgraduate students have the opportunity to take English support classes as part of their semester. You will be asked upon registration if you wish to take this course - if so, you will be level tested accordingly. There will be no additional charge for this course.

PLEASE NOTE: Although this course is not for credit, if you sign up you must attend it for the entire semester.

Tuition fees

Exchange Students
Exchange students who have been nominated by their home institution as part of an exchange programme do not have to pay tuition fees to Regent's College London.

International Visiting Students
Students from our partner institutions who are coming to study at Regent's College London outside the exchange programme are liable for the following *discounted* semester fee should this not be met by the home institution.

Postgraduate Fees:	**£ 6,200 per semester**
Undergraduate Fees:	**£ 5,300 per semester**

Independent Study Abroad Students
Students who choose to study independently at Regent's College London are liable for the following fees:

Postgraduate Fees:	**£ 7,250 per semester**
Undergraduate Fees:	**£ 6,650 per semester**

Payment of fees

- If you have to pay fees to study, you will be sent an invoice for the full tuition fee amount a few weeks before the start of the term.

- You will need to pay your fees before registering at the College during induction week.

- Details of how fee payments can be made is available here:
  http://www.ebslondon.ac.uk/courses/financial_info/how_to_pay.aspx

*****Please Note: All the tuition fees listed above are for the 2012-2013 academic year*****

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Visa information for non-EU/EEA nationals

In recent years the UK government has made major changes to its immigration rules and visa systems for international students.
The information below will give you a greater understanding of current rules and Regent's College's administrative processes to help you obtain a visa.
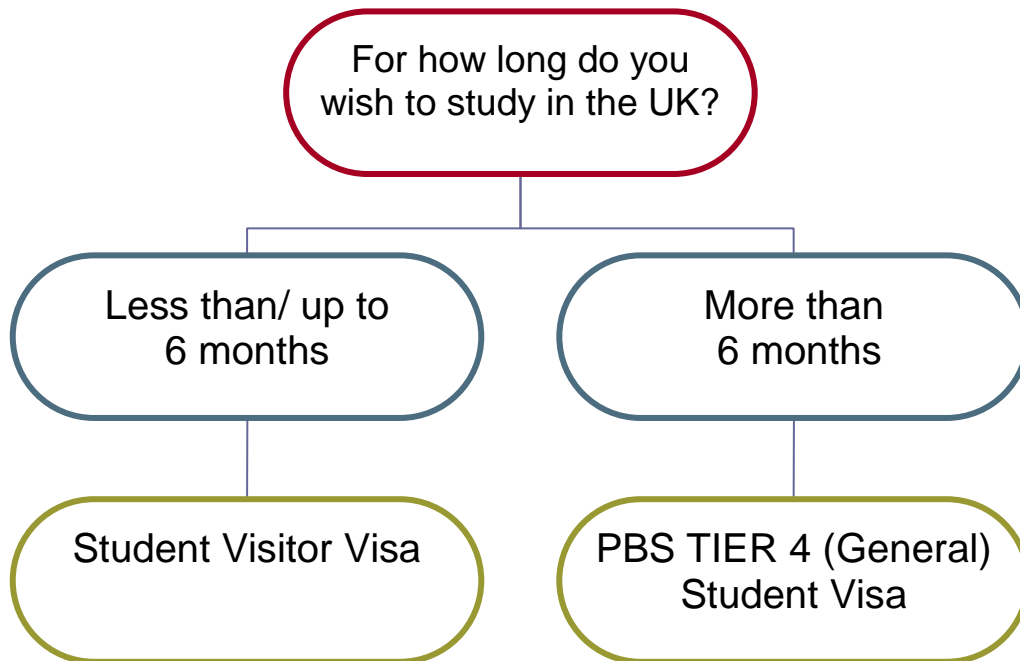
Please note however, that we can only inform you of current regulations and we are not legally in a position to give any immigration advice on applying for visas. If you need further information please direct your enquiries to the UKBA website.

Visa Routes

For **non-EU/EEA nationals** there are two visa routes depending on the length of stay.
1.   Student Visitor Route
2.   Tier 4 (General) Student Route

In order to choose the correct visa route you will need to consult with the British embassy or consulate in your country, and the UK Border Agency. However, the diagram below will provide you with a brief overview.

```
                For how long do you
                wish to study in the UK?

     Less than/ up to              More than
        6 months                   6 months

     Student Visitor Visa      PBS TIER 4 (General)
                                  Student Visa
```

1.   Student Visitor Route
As a Student Visitor, you will not be allowed to do any work (paid or unpaid).

Student Visitor Visas give students permission to enter the UK for a maximum of six months and they will not be able to extend their stay in the UK. Also, it will not be possible for them to change from 'Student Visitor' to 'Tier 4 (General) Student' from within the UK.

- **Visa-nationals** will need to apply in advance for their Student Visitor Visas before entering the UK. Students can find a list of visa national countries form the following website: www.ukvisas.gov.uk/en/doineedvisa/visadatvnationals

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- **Non-visa-nationals** are subject to the non-visa national rules listed in this link
  http://www.ukvisas.gov.uk/en/howtoapply/infs/studentvisitorinfo

For more information and guidance on the Student Visitor Route please visit the UKBA website.

2. Tier 4 (General) Student

If your course is longer than 6 months or if you think you may wish to extend your visa while in the UK, you might need to apply for a TIER 4 Student visa. In order to be able to apply for a TIER 4 visa, you will need to meet many requirements, including:
- A minimum English language requirement set by the UK Border Agency and Regent's College London
- You must be nominated by your home institution to study abroad
- You must submit all application material to the IPO

Regent's College London will then assign a **CAS (Confirmation of Acceptance for Studies)** number to you which you receive via email. The CAS is a unique reference number that students use to apply for permission to study in the UK as a Tier 4 (General) student.

For more information and guidance on the Tier 4 (General) student visa, please visit the UKBA website.

IMPORTANT Please note that this information is correct at the time of publication and are guidelines only. Regent's College London cannot offer any advice on the application of visas.
If you need further information please direct your enquiries to the UKBA website.

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Accommodation

Regent's College London provides assistance with both on-campus and off-campus accommodation. Full details of the types of accommodation offered can be found on our website: http://www.regents.ac.uk/accommodation.aspx

On-Campus Accommodation

If you intend to apply for on-campus accommodation you must send a **housing form** to our accommodation officer James Barnes at barnesj@regents.ac.uk. Places are offered on a first come, first served basis, so it is important to submit your application as soon as possible to secure a place.

Accommodation Information:
- There are single, twins or triple rooms available
- The residence halls have wireless internet access
- All rooms are non-smoking
- Wheelchair accessible rooms with fully wheelchair accessible bathroom (with shower, washbasin and toilet) available
- All rooms are furnished with beds (often bunked), desks, wardrobes, lamps and chairs. Linen (duvet, sheet, pillow) is provided but you need to bring your own towels and cloth hangers
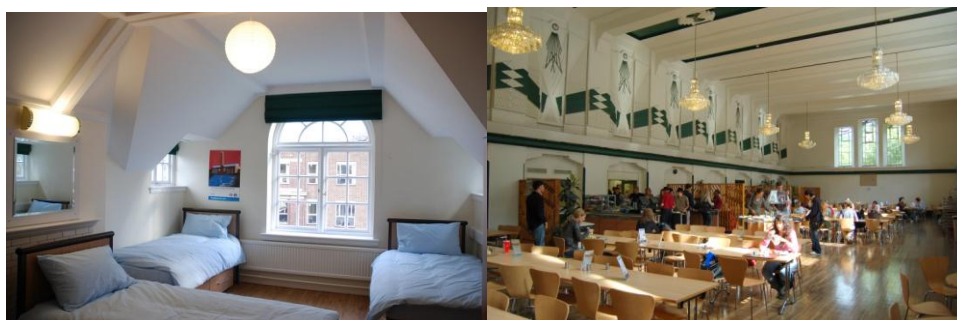
The application form is downloadable from the website http://www.regents.ac.uk/accommodation/accommodation_office.aspx

PLEASE NOTE: On-campus accommodation is extremely popular and fills up very quickly. If you are interested in this option please apply as soon as possible.

Off-Campus Accommodation

If you require assistance or help finding off campus accommodation please contact the accommodation officer James Barnes directly at barnesj@regents.ac.uk or +44 (0)20 7487 7483.

Information about off-campus accommodation can be viewed here: http://www.regents.ac.uk/accommodation/college_managed_housing/college_apartments.aspx

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Undergraduate academic calendar

Please find below the academic calendar for the Academic Year 2012-2013.

Autumn Semester 2012

Week Commencing	Week	EBSL undergraduate
03/09/2012	0	*Induction Week - Compulsory for all students*
10/09/2012	1	*Classes commence*
17/09/2012	2	
24/09/2012	3	
01/10/2012	4	*Deadline for withdrawing* from Modules*
08/10/2012	5	
15/10/2012	6	
22/10/2012	7	
29/10/2012	8	
05/11/2012	9	
12/11/2012	10	
19/11/2012	11	
26/11/2012	12	
03/12/2012	13	*Examinations*
10/12/2012	14	*Examinations. Last day of exams 14/12/2012*

*Withdrawing from a module is stopping a module, not replacing a module.

Spring Semester 2013

Week Commencing	Week	EBS undergraduate
04/02/2013	0	*Induction Week - Compulsory for all students*
11/02/2013	1	*Classes commence*
18/02/2013	2	
25/02/2013	3	
04/03/2013	4	*Deadline for withdrawing* from modules*
11/03/2013	5	
18/03/2013	6	
25/03/2013	7	
01/04/2013	8	
08/04/2013	9	
15/04/2013	10	
22/04/2013	11	
29/04/2013	12	
06/05/2013	13	
13/05/2013	14	
20/05/2013	15	*Examinations for Level 1 only*
27/05/2013	16	*Examinations. Last day of exams*
03/06/2013	17	*Examinations. Last day of exams 07/06/2013*

*Withdrawing from a module is stopping a module, not replacing a module.

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Postgraduate academic calendar

Please find below the academic calendar for the academic year 2012- 2013.

MBA International Business
Autumn Semester 2012

Week Commencing	Week	EBSL Postgraduate - MBA
17/09/2012	0	*Induction Week - Compulsory for all students*
24/09/2012	1	*Classes Commence*
01/10/2012	2	
08/10/2012	3	
15/10/2012	4	
22/10/2012	5	
29/10/2012	6	
05/11/2012	7	
12/11/2012	8	
19/11/2012	9	
26/11/2012	10	
03/12/2012	11	*Examinations*
10/12/2012	12	*Examinations. Last day of semester 14/12/2012*
11/02/2013		*Results published*

Spring Semester 2013– MBA International Business

Week Commencing	Week	EBSL Postgraduate - MBA
21/01/2013	0	*Induction Week - Compulsory for all students*
28/01/2013	1	*Classes Commence*
04/02/2013	2	
11/02/2013	3	
18/02/2013	4	
25/02/2013	5	
04/03/2013	6	
11/03/2013	7	
18/03/2013	8	
25/03/2013	9	*Good Friday Day Off*
01/04/2013	10	*Easter Monday Day Off*
08/04/2013	11	*Examinations*
15/04/2013	12	*Examinations. Last day of exams 19/04/2013*
19/06/2013		*Results published*

To view the full academic calendar & view any updates, please see:
MBA
http://www.ebslondon.ac.uk/academic_life/academic_calendar/mba_ib_academic_calendar.aspx

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Autumn Semester 2012– MSc Global Banking & Finance / MA (Pathways)

Week Commencing	Week	EBSL Postgraduate – MSc/MA
17/09/2012	0	*Induction Week - Compulsory for all students*
24/09/2012	1	*Classes Commence*
01/10/2012	2	
08/10/2012	3	
15/10/2012	4	
22/10/2012	5	
29/10/2012	6	
05/11/2012	7	
12/11/2012	8	
19/11/2012	9	
26/11/2012	10	
03/12/2012	11	
10/12/2012	12	**Examinations**
17/12/2012	13	**Examinations** *Last day of semester 19/12/2012*
23/01/2013		**Results published**

Spring Semester 2013– MSc Global Banking & Finance / MA Management (Pathways)

Week Commencing	Week	EBSL Postgraduate – MSc/MA
21/01/2013	0	*Induction Week - Compulsory for all students*
28/01/2013	1	*Classes Commence*
04/02/2013	2	
11/02/2013	3	
18/02/2013	4	
25/02/2013	5	
04/03/2013	6	
11/03/2013	7	
18/03/2013	8	
25/03/2013		*Break*
01/04/2013		*Break*
08/04/2013	9	
15/04/2013	10	
22/04/2013	11	
29/04/2013	12	*Examinations*
06/05/2013	13	*Examinations. Last day of exams 10/05/2013*
19/06/2013		*Results published*

To view the full academic calendar & view any updates, please see:
MSc Global Management (EBSL)
www.ebslondon.ac.uk/academic_life/academic_calendar/msc_gbf_academic_calendar.aspx
MA Management with pathways (EBSL)
www.ebslondon.ac.uk/academic_life/academic_calendar/ma_management_with_pathways.aspx

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Confirmation of Acceptance/ Online enrolment

Acceptance

Once the International Partnerships Office has received your **complete** application pack, you will receive the following:

EU/EEA STUDENTS receive an acceptance letter and a copy of Regent's College pre-arrival guide, as well as a scanned copy per email of the acceptance letter. If you are an exchange student your acceptance letter will be sent to your home institution. Independent students will receive their letter to the address indicated on their application.

NON EU/EEA NATIONAL STUDENTS

Students Applying for Tier 4 Student Visa

You will receive an acceptance letter and a copy of the pre-arrival guide. The IPO will report your details to the UK Boarder Agency which will then issue a CAS (**C**onfirmation of **A**cceptance of **S**tudies) number for you. You will be notified via email once your CAS has been assigned. You will 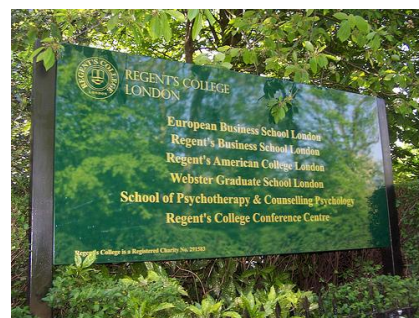need this number for apply for your TIER 4 visa. **Please note:** Once you have your CAS number you can apply for your visa. You do not require any other official documentation from Regent's College London.

Students Applying for a Student Visitor Visa

Once we have received your completed application, you will be sent a hard copy of your acceptance letter and the Regent's College pre-arrival guide. If you are an exchange student your acceptance letter will be sent to your home institution. Independent students will receive their letter at the address indicated on their application. You must use the official acceptance letter to apply for your visa.
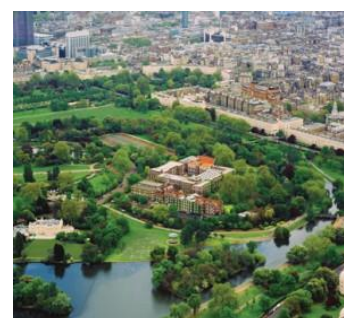

IMPORTANT
Regent's College London cannot offer any advice on the application of visas. If you need further information please direct your enquiries to the UKBA website.

Online enrolment

Four weeks prior to arriving at the college, you will need to enrol online. You will receive an email containing your user name and password as well instructions on how to log onto the system. It is important that you enrol online before arriving at Regent's College London otherwise you will not be able to complete your registration or view your timetable when it is issued.

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Induction Week

The IPO organises an induction week for all incoming study abroad students. Induction takes place during the week before classes commence and attendance is compulsory.

By participating, students receive a good introduction to the college and all support services. You will also receive your academic timetable for the semester.

Please note: Your class timetable will not be available before Induction Week of before registration.

The induction week timetable will be sent to you prior to your arrival (approximately 1-2 weeks before arrival).

Activities during induction week

Previous induction days comprised of the following events:

- Welcome talks by IPO staff, programme directors and student union

- Students' registration and distribution of welcome packs

- Tour of campus

- Information given by head of student support and disability officer

- Introduction by careers and business relations: the team provides assistance with CVs, cover letters and advises on internships

- Introduction to student services: the office provides help with issues ranging from accommodation and health care to sport and entertainment and excursions

- Information on Regent's College library

- IT centre presentation

- Second language assessment level (optional)

- London survival guide presentation

- The great London treasure hunt

- Welcome BBQ and fresher's fair

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Contacting the International Partnerships Office (IPO)

If you have any questions regarding your application or study period abroad at Regent's College, please contact the International Partnerships Office (IPO).

Contact Details

Address:

      International Partnerships Office
      Regent's College
      Inner Circle
      Regent's Park
      London NW1 4NS
      United Kingdom

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